



## Showstoppers Committee Minutes

<u><b>Attendees</b></u>	<u><b>Minutes in a Minute!</b></u>
<p>VHA - Victoria Howard-Andrews (President)</p> <p>PA - Phoebe Armstrong (Vice President)</p> <p>GPV - Gaby Puleston-Vaudrey (Secretary)</p> <p>JW - John Wilders (Treasurer)</p> <p>JC - Josiah Chamberlain (Social Sec)</p> <p>AR - Antigone Robertson (Social Sec)</p> <p>NO - Nick Ong (Webmaster)</p> <p>OJ - Oliver Johnson (Development)</p> <p>ZB - Zoë Blackall (Development)</p> <p>XM- Xafsa Mohamud (Tours Officer)</p> <p>BM - Ben McQuigg (Ordinary Member)</p> <p>AW - Alex Wareham (Ordinary Member)</p>	<p><b>Mr Grin:</b> Everything going as it should be - working around AI really well!</p> <p><b>She Loves Me:</b> Just finishing up paying invoices!</p> <p><b>American Idiot:</b> Doing a fabulous show!</p> <p><b>The Trail to Oregon:</b> Everything is grand!</p> <p><b>Elections:</b> We have a new tech liaison, original writing officer and facilities officer!</p> <p><b>Treasurer:</b> All as it should be, just paying MTI invoice.</p> <p><b>Social:</b> #getjiggywithit</p> <p><b>Development:</b> First workshop of new comm next week!</p>
<p><u><b>Apologies</b></u></p> <p>-</p>	<p><b>Tours:</b> Still looking at housing.</p>
<p><u><b>Non-Comm</b></u></p> <p>AbR - Abbie Roach</p> <p>GT - Gem Tunley</p> <p>AM - Amy Miller</p> <p>ND - Naomi Dixon</p> <p>BN - Bella Norris</p> <p>DM - Dave Miller</p>	<p><b>Web:</b> First newsletter has gone out, and lots of exciting new ideas!</p>



## **Society Update**

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### **Mr Grin**

GT: No choreography or musical direction has been able to happen this week due to American Idiot. They have been working on the blocking with underscore though to get that sorted, alongside the special effects. The graphics are nearly done. They would just like to know when Showstoppers will be putting up the page for the event.

NO: I'm planning on making the event page to go up two/three weeks before the event - so around next week once American Idiot has been wrapped up.

JW: I'm planning to drop in, probably on Sunday, to liaise.

### **She Loves Me**

NO: Everything has been paid apart from the Stagesoc invoice.

GT: Stagesoc won't issue us with an invoice.

VHA: What about the invoice from MTI?

NO: Yes, this should have been paid - the invoice has been sent to the treasurer email account.

JW: This still needs to be paid.

VHA: When was the email sent?

NO: About a week ago - sent a message to JW and VHA.

JW: Okay, have only just seen that come through. Will get that paid now.

VHA: XM to put feedback on production team group.

**\*\* AM leaves \*\***

### **American Idiot**

GT: Show starts tonight - come see it! Intensive week happened with lots of socials. Feedback so far has been that this has been more enjoyable than previous summer show intensive weeks. Also, there's loads and loads of promo stuff to share - please do! Tech have been amazing, it looks really good.

AbR: Also I haven't had any messages regarding tech liaison.

BN: Is flash mob happening?

GT: No, this was meant to happen yesterday but Surge have not been back in touch with Ben.

VHA: Please flyer if you have them!



## The Trail to Oregon

BM: We are looking to have our first rehearsal next Saturday. The posters are getting done. We have also been to Other Palace and had a meeting there. We also looked at the space - it's really good! Their promotion of our show is at end of May.

VHA: Finalising way money is given from sponsors, logo pack ready to go on all of the publicity

AbR: I'm in the process of making a just giving page, which will be up by tomorrow - if anyone has any ideas for rewards please let me know.

GT: What's the situation with housing?

XM: It's really expensive! I've emailed both houses I posted about in the TTO group, but have only had feedback on the more expensive one, only to find out it's even more expensive. I've not heard back yet about the other house.

ND: I know before TG went through Gumtree - no one died and we eventually got the deposit back

XM: There are lots on there, they're just really far away.

ND: Ours was a flat walk away, so it's a good idea if you're really struggling.

XM: I'll keep trying.

BN: Can we also clarify who is staying in the house?

AbR: Some people might not be.

BN: That makes rehearsing in the house a bit of a pain, as well as making it more expensive for everyone else.

GT: Are we taking both keyboards?

BM: Only if we can leave one at the venue, otherwise we will only take one.

GT: Also, what's happening with transport?

PA: Talk to JH.

## Elections

VHA: Who wants to run for tech liaison? AbR, would you mind summarising the role please?

AbR: Being tech liaison means attending tech runs and making sure stagesoc members are happy and production teams are happy, then dealing with any issues privately - it requires liaising between production teams and their technical teams.

AR: Is this the same person for every show?

AbR: Yes.

VHA: Who wants to run for this role?

BM: I want to.

VHA: Could you give us three words as to why?

BM: I'm on stagesoc.

**\*\* committee vote taken \*\***



VHA: Ben is our new tech liaison. Gem, could you outline the role of original writing officer please?

GT: This was a new role put in at the end of last committee's tenure - this role is filled by a member of committee that oversees original writing by supporting it, liaising with development officers on workshops and overseeing independent shows. They need to be good at saying when people can or can't say or do things and be knowledgeable about rights. They act as a strict voice on what we can or can't do.

VHA: Who wants to run for this role?

PA: I do - three's really hard.

**\*\*committee vote taken\*\***

VHA: Phoebe is our original writing officer. Gem, could you please explain the role of Facilities Officer?

GT: You need to know where everything is as we have a lot of things in various different places - such as the keyboards (there's one in the PA house, the others are in the Annex), MAC, drumkit and anything else we might buy. The drum kit cannot live in the annex anymore so this person will need to find a home for the drum kit after American Idiot. People will go to you to order things (if things break) on top of that.

PA: Who would like to run for this role?

VHA: I would.

PA: What are your three words?

VHA: I organise stuff.

**\*\*committee vote taken\*\***

PA: VHA is our facilities officer

### **Treasurer Update**

JW: Our handover has been done, I've been collecting money for rent tickets. I'm waiting until after AI to chase up on cast clothing money. Charlie Brown show deposits have been paid back or carried over to AI. People on the production team have been reimbursed for SLM, and the SLM money has been deposited. I have the float for AI ready, and have bought the keyboard case to arrive for tomorrow. I'll be paying the MTI invoice as soon as possible.

AbR: CB invoice got paid over easter.

### **Social Update**

AR: Our first social will be at Wild Lime tomorrow. We've spoken to leavers about the leavers' meal, and they've said they want us to keep prices down as the more the merrier.

JC: Please tell us if you're not in the leavers' group about it.

AR: We are looking at places this week for the leavers meal.

JC: Also looking at this term's itinerary for socials. Does anybody have any suggestions?

PA: Please can we have a fancy dress social?



JC: We also had the idea of having movie nights over exams, but neither of us live in houses so may have to be held in the common room at our halls.

DM: Picnic.

GT: Beach.

JC: Maybe Bournemouth?

GPV: TG vs Showstoppers water fight!

AR: Also want to do joint socials so are making a group with other social secs.

JC: This committee wants to connect with other societies so seeing if we can join up for more socials.

AbR: Do we have a date for the TG/Showstoppers Olympics?

AR: When is it?

Abr: The end of exams.

PA: After cabaret - usually the Thursday of that week.

*\*\*BM leaves\*\**

### **Development Update**

OJ: Handover has been done and we have booked summer cabaret, this has been confirmed for June 6th. There will be a workshop next week, with details to follow.

### **Tours Update**

XM: Everything has been said.

### **Web and Promotions Update**

NO: Newsletter has gone out

GPV: Not everyone got it.

GT: Is that people who signed up at bunfight maybe?

NO: I'll look into it

PA: Could it be put on the website?

NO: Could also put a QR code for the website on FOH desk.

NO: Apparently yearbook idea has been done before, and could get them quite cheaply so could be used to fundraise for Edinburgh.

VHA: Like this idea.

Abr and GT: What would be in it?

NO: Photo montages etc.

GT: Would it be September to June?



NO: Yes, will research this idea more. Also going to analyse year of data about how people have heard of us over the summer.

GT: Who will be on front desk for AI?

VHA: One of the prod team

GT: Worth putting on front door a form about how they heard about us?

NO: Issue is our data is only from online bookings so yes!

NO: Also working on design booklet to help prod teams with design.

The camera - post done in group about how it is being passed along - hash out in a document working out liability with TG

PA: Doesn't need to be extreme - just a doc to book camera out so we know who has it

NO: But if something goes missing who pays for it? Individual, soc, both?

VHA: Case by case basis

ND: Can borrow form TG has for lights to adapt to camera

NO: Currently shows who and how long, would be useful to write things down and enforce it

VHA: Definitely enforce it

NO: SD card thing - don't take SD card out of the camera

AbR: What happened?

NO: Replaced by Time Machine - but original had other prod team stuff on

VHA: Respect for both societies having bought it

Put a spiel at the top about all this

NO: Look at getting more equipment such as a tripod as we won't always be able to borrow it from SUSUTV.

### **Ordinary Update**

AW: Handover done about an hour ago. Will get onto doing T-shirts for committee and distribute jobs between me and Ben.

PA: It would be really good to have leavers t-shirts. They could have your name and our logo, any committee roles, and years in the society on the front, with credits on the back.

JC: These could be given out at the leavers' dinner.

VHA: You would have to order and pay for these yourselves if you wanted them as Showstoppers cannot fund them.



**A.O.B**

BN: Has everyone done their handover?

Committee: Yes.

XM: Where are the christmas cabaret videos?

PA: There's a lot of footage that is being found with that cabaret - we are two cabarets behind, but because people are trying to sort out show videos. BM needs to still do these.

DM: The most recent ones are all ready to go - just need to do it with NO.

PA: They can't go up in wrong order.

DM: Yes they can - spring cabaret videos will go up first.

AbR: I've almost done the AGM minutes - where do they go?

GT: Our committee then the website.

GT: PA ball tickets are now on sale until friday at midday.

DM: Have had feedback from this year, about how it has been advertised everywhere as a set price, but then there is an additional booking fee when you buy them.

GT: SUSU take 10%

PA: Also there's no booking fee for the media ball.

GT: That's because the media ball is done through SUSU, though this has been taken up. Please vote for the awards! Also, was everyone happy with our show slots in the Annex this year?

VHA: Yes

GT: So do you want them to be kept the same?

VHA: In relation to show dates and holiday times?

GT: Yes, although this might change with Stagesoc panto so small show may be slightly later. Also this depends on the Nuffield slot, as may make sense to swap the main show time with that of the small show.

JW: Has American idiot feedback been sent GT?

GT: No, but we are working on it.

VHA: Members of TG have asked about doing an Edinburgh fundraiser after exams to tie together TG Jam/cabaret / improv

PA: From that idea, we could do a miscast style event instead for our section, as this is more accessible. Recommend for development to make an online poll to suggest musical theatre songs that everyone knows, and then make a signup sheet from that.

VHA: Have added new committee to susu.org committee page - please build profiles and check them.

PA: Had an idea while watching the Oliviers to do awards usually at the dinner at cabaret instead? More of a presentation, a round off of the year and can do songs from shows this year.

JC: Don't people want to keep cabaret as to what they want to perform? Like the idea of focusing meal on leavers though.

BN: Leavers' meal is kind of for the awards, and Summer Cabaret is going to be pretty long already

18th April 2018



GT: You get a lot of people at summer cabaret whereas the meal is much more contained and more commitment as more expensive, plus we do leavers awards at this already.

NO: Quite like it as an idea - could showcase runners up.

VHA: Cabaret happens before the leavers' meal anyway so it already gives an opportunity to showcase them.

ND: TG has certificates for runners up.

XM: It's still a warm environment.

JC: Do people prefer chilled out, really smart or smasual?

DM: Smasual