



Showstoppers Committee Minutes

<u>Attendees</u>	<u>Minutes in a Minute!</u>
<p>VHA - Victoria Howard-Andrews (President)</p> <p>PA - Phoebe Armstrong (Vice President)</p> <p>GPV - Gaby Puleston-Vaudrey (Secretary)</p> <p>JW - John Wilders (Treasurer)</p> <p>JC - Josiah Chamberlain (Social Sec)</p> <p>AR - Antigone Robertson (Social Sec)</p> <p>NO - Nick Ong (Webmaster)</p> <p>OJ - Oliver Johnson (Development)</p> <p>ZB - Zoë Blackall (Development)</p> <p>XM- Xafsa Mohamud (Tours Officer)</p> <p>AW - Alex Wareham (Ordinary Member)</p>	<p>Mr Grin: One month to go! New prod liaison has been elected.</p> <p>She Loves Me: Budget being closed this week.</p> <p>American Idiot: Did an incredible show! Budget is being closed this week.</p> <p>The Trail to Oregon: Everything is still grand! Fundraising schedule is being sorted.</p> <p>Treasurer: All money is in and we have a new keyboard case! Chasing up cast clothing payments.</p> <p>Social: Socials for the next 8 weeks have been scheduled!</p> <p>Development: Improv workshop next week! Cabaret event going up this week.</p> <p>Tours: Venue payments are being made.</p> <p>Web: Exciting things are still happening! Mr Grin event will be on Facebook this week.</p> <p>Ordinary: Committee clothing is being organised; researching leavers' t-shirts. Also organising society feedback.</p>
<u>Apologies</u>	
<p>BM - Ben McQuigg</p>	
<u>Non-Comm</u>	
<p>CA - Chrystine Ashiagbor</p> <p>JP - Jacob Powers</p> <p>DM - David Miller</p> <p>CE - Charlotte Evans</p> <p>GT - Gem Tunley</p> <p>JA - Jordan Andrews</p>	



Society Update

DM: Videos for the most recent cabaret are ready to go.

Mr Grin

JP: We're doing rehearsals, they're going well. We've got two weeks of rehearsals, then intensive week, then show week. We're missing tomorrow's rehearsal for the Comedy Fridge. All show week was challenging without MD, but we just went back over things and are nearly there, we're mainly just doing recaps now. On Sunday we will be doing more choreography, sorting headshots and recording the trailer.

JW: Will be coming in to liaise on Sunday.

NO: The event will be up tonight/tomorrow - what promo stuff do you need?

JP: We'll have photos of Sunday's rehearsal and the trailer for you to use, which I will send to you. We also have a poster, and we are going to look at the band soon.

GT: Yep, we'll get that sorted.

JP: Also, in regards to BN being our production liaison but no longer being on committee - does this mean we will get a new liaison or will BN continue to do this?

GT: It's up to the production liaison in each case.

VHA: In this instance, we will be electing a new prod liaison. Would anyone like to run for Mr Grin production liaison?

NO: Yes, don't RON me.

committee vote taken

VHA: Nick is our new production liaison

JW to liaise on Sunday. NO to upload event.

She Loves Me

VHA: Shall we close the SLM budget on Sunday?

JW: Yes.

NO: Is there anything you need from us to do that?

VHA: No, everything has been paid, we're just waiting on SUSU invoices but they won't have changed.

NO: Feedback is good to go so can be uploaded.

JW to close SLM budget. XM to upload SLM feedback.

American Idiot

GT: We did the show! I'm presuming budget closing for that will be quite speedy?

VHA: Will do that on Sunday - receipts etc. have been sent directly to JW and I.

GT: The only thing is hires, but the quote will be exactly as expected, and the postage to send back the scripts.

VHA: That's all been budgeted for. Just send the receipts to JW.

GT: MTI might charge us as there have been a few damaged scripts. Will also get audition feedback done.

VHA: Make sure they pay. Have we got all cast clothing payments?

JW: I'm going to push for those.

XM: Feedback form is up

VHA: When is that closing?



XM: I'll be closing it in a week.

JW to close AI budget, pay any outstanding invoices and push for cast clothing money.

The Trail to Oregon

PA: First rehearsal will be on Saturday - we'll be learning a song for cabaret and character development. We are also working on script to make more cuts. Please promote GoFundMe page.

GT: Is there a reason this was not combined with TG?

PA: They made it earlier without consulting us, and rewards wouldn't work together as shows are very different. Wanted to do our open dresses together, but they are doing previews which are different so are seeing how we can combine together so we can have group tickets. What's happening with fundraising?

VHA: Going to meet with SH on Monday, to set calendar for fundraisers, so will have that done to push out and slot BW in with his quiz.

PA: He's ready to go, so any date.

VHA to meet with SH to organise fundraising schedule.

Treasurer

JW: We have lots of money from AI, which I will count and deposit asap. The keyboard we ordered has arrived - what do I need to do with it?

GT: Replace the old one with it - it is obvious which one needs replacing in the Annex (should have the black keyboard inside) - then get rid of the old one.

JW: Have paid MTI invoice for SLM, and have Edinburgh van hire funding in already.

PA: Need to discuss with TG who is paying for it as both have money for it.

GT: JH and I are sharing the drive

JW: Also paid £30 for AI Facebook advertising. Have started receiving receipts from AI prod team members which I am reimbursing. Still chasing people for Rent ticket money (5) and cast clothing (9).

JW to deposit AI money, replace keyboard case, and chase up money for Rent tickets and cast clothing.

Social

JC: Preliminary social itinerary ready for the next 8 weeks. Maga will be announced immediately after the freshers' show to get as many people as possible, we need at least 16 people or more. Also, because inviting everyone in the current Showstoppers Facebook group annoys people, do we want to maybe look at creating an additional group just for current members which we can use to add people to events starting from October?

VHA: That sounds like quite a good idea, what are everyone else's thoughts on that?

PA: Only reservation is with people that have graduated returning to see specific people in shows and missing events.

VHA: We would still make the event in the page so they can see it, but would only invite people in the 2018-2019 group.

NO: I can work at that.



AR: How would you like us to do it until October?

VHA: Everyone on committee to select current members to invite to events.

AR: Also in regards to the leavers' meal, we're just waiting for responses. Looking at The Vestry, and have emailed a few other places too explaining what the event is and asking if their venue would be suitable.

VHA: Please could you upload that schedule to the committee group so I can update the description?

JC: Yes. If you have any other ideas, please feel free to let us know.

NO: I'll put the scheduled events in the upcoming newsletters too.

JC and AR to upload schedule of events and continue organising leavers' meal. NO to look into creating 2018-2019 Showstoppers Facebook group for October, and to include details of scheduled events in upcoming newsletters. All comm members to invite current members of Showstoppers to events until October.

Development

ZB: We did a workshop.

OJ: It went really well. Next week we have an improv workshop, and we are also putting the cabaret event on facebook today.

OJ and ZB to upload cabaret event and improv workshop event onto Facebook.

Tours

XM: Housing is still being organised, and we have a payment due for 50% of the venue by May 5th. Sent this info to JW. Next payment is due in July.

XM to organise housing. JW to pay TheSpace invoice.

Web

NO: When doing promo stuff with AI, had some issues with profanity and drug use in images. This held up Facebook promo, so this is something to be aware of for future shows. I recorded parts of the workshop yesterday, so by continuing to do this by the summer I should have enough to do something with it all, such as a workshop promo video. Also, the event for Mr Grin is coming tonight/tomorrow.

PA: We also need to look at meet the comm videos to be filmed after exams.

NO: Planning to do separate ones, will see about using photography studio.

GT: Talk to photography society, they have a spreadsheet to book it out.

NO: Also, with doing a yearbook, there's a range in prices - about 30 pages is £6 each, so if we put this up to £10 to fundraise we will make £4 per book.

VHA: Sounds good, could also help with contribution to leavers meal etc. ****

NO to post Mr Grin event, to look into meet the comm videos, to continue with workshop videos and to further research yearbook.

Ordinary Update

AW: BM is putting together a google form for us to fill out for committee t-shirts. We have been looking at past emails for clothing specs and will email Wessex Clothing about this.

AR: Are you also looking into leavers' t-shirts?



AW: Yes, we're putting a poll on showstoppers group, and will look at prices for these.

JW: What's happening with society feedback? The form for this is on the google drive if this can be done asap please.

BM and AW to put together google form for committee t-shirts, email Wessex Clothing, upload leavers' t-shirts poll, look into prices for leavers' t-shirts, and do society feedback.

AOB

NO: What's happening with the keyboard in the PA house?

GT: I'm getting it sorted.

VHA: Is the tuck sorted for Comedy Fridge tonight?

XM: Yes.

VHA: Are we doing the tuck for Hamlet?

XM: Yes, will talk to JV about it.

GT: Do you have the annex spreadsheet and room booking spreadsheet in your committee group?

VHA: Yes.

GT: When are you planning on having Nuffield discussion?

VHA: Next week.

GT: What do you need to have the discussion?

VHA: Dates, and any deals.

GT: Also please vote for PA awards.

VHA: PA AGM is next Wednesday, if you want to go along. Two people from our committee will need to go, tbc.

VHA: Had an email from TG webmaster about someone wanting to do a show. Planning to reply about processes we have to go through, and will forward to Original Writing Officer. It also relies on having enough interest from the society, and whether it is appropriate.

PA: Will have a look at if it is appropriate, then will forward to Development Officers to look into doing a workshop for it to see if there is enough society interest.

VHA to organise Nuffield discussion. XM to organise Hamlet tuck. PA to look at show proposal, and if appropriate to forward to OJ and ZB for workshop development.