



## Showstoppers Committee Minutes

<u>Attendees</u>	<u>Minutes in a Minute!</u>
<p>VHA - Victoria Howard-Andrews (President)</p> <p>PA - Phoebe Armstrong (Vice President)</p> <p>GPV - Gaby Puleston-Vaudrey (Secretary)</p> <p>JW - John Wilders (Treasurer)</p> <p>AR - Antigone Robertson (Social Sec)</p> <p>NO - Nick Ong (Webmaster)</p> <p>OJ - Oliver Johnson (Development)</p> <p>ZB - Zoë Blackall (Development)</p>	<p><b>Mr Grin:</b> Intensive week is going well!</p> <p><b>She Loves Me:</b> Ready to close the budget!</p> <p><b>American Idiot:</b> Audition feedback to be available soon!</p> <p><b>The Trail to Oregon:</b> TheSpace forms will be sorted by the end of this week.</p> <p><b>Treasurer:</b> Waiting on some memberships and cast clothing to be paid.</p>
<p><u>Apologies</u></p> <p>JC - Josiah Chamberlain (Social Sec)</p> <p>XM - Xafsa Mohamud (Tours Officer)</p> <p>AW - Alex Wareham (Ordinary Member)</p> <p>BM - Ben McQuigg (Ordinary Member)</p>	<p><b>Social:</b> Venue for leavers meal is almost finalised!</p> <p><b>Development:</b> Pitching workshop next week!</p> <p><b>Tours:</b> We have a house!</p>
<p><u>Non-Comm</u></p> <p>JL - Joe Lynch</p> <p>LE - Lydia Edge</p> <p>BN - Bella Norris</p> <p>DM - David Miller</p>	<p><b>Web:</b> Draft yearbook designs are coming!</p> <p><b>AOB:</b> Mega pitch dates- written: 1st June -spoken: 3rd June</p>



## **Mr Grin**

VHA: Meeting at 1pm tomorrow to sign the contract for their hires. JP has said everything is going well, doing a staggered run tonight after choreo recaps last night. Headshots are starting to go up.

Please change cover photos to banner and spam people with promo.

JW: Will pop in before show to do liaison. Will also talk to them about memberships.

**ALL COMM to promote Mr Grin. JW to liaise with cast and chase up memberships.**

## **She Loves Me**

JW: Had tech invoices yesterday.

VHA: If we've had everything through, we can now close the budget. What's been sent?

JW: Annex equipment hire and consumables.

VHA: Okay so we can now start to close that.

**JW to follow up tech invoices with HP and IT, and to close budget with VHA.**

## **American Idiot**

VHA: Again just waiting for hires to come through. Feedback closed the other day, so XM will be collating that. Scripts were posted out.

OJ: Audition feedback should be out really soon.

VHA: Please get on that as the deadline was today.

**XM to collate feedback for AI.**

## **The Trail to Oregon**

PA: Everything for TheSpace will be sent this week. We had a Gone Rogue meeting yesterday, and we will probably have another one after exams. BM would like to do some cast photos at some point to send off to TheSpace.



VHA: We have confirmed £300 for Showstoppers and £700 for Gone Rogue, which is underwritten. Logo pack has been sent out to all Gone Rogue societies. Did a quiz yesterday. Will put a poll up on cast and crew group and committee about auctions.

GPV: Production stuff happening this weekend.

**ALL COMM to send suggestions for services auction and basket auction.**

### **Treasurer Update**

JW: Reimbursed GT for sending AI scripts back (£33.36). Paid for lighting hire for AI. Reimbursed Mr Grin money. Paid Edinburgh house deposit (£1000), still waiting for some payments. Still pushing for AI cast clothing and rent tickets.

VHA: How many people are outstanding?

JW: On rent, 3, on cast clothing, 6. Will also reimburse AR for

VHA: Mr Grin cast clothing?

JW: I paid Wessex Clothing so chasing those up too.

**JW to follow up AI cast clothing payments, Rent ticket payments, Mr Grin memberships and Mr Grin cast clothing payments.**

### **Social Update**

AR: I've been sent a contract for the space for Leavers' Meal.

GPV: Where is the space?

AR: The Grand Harbour Hotel. Alcohol is really expensive, so I'm asking about bringing our own. Will then put up the event asap. Everyone coming to Warhorse has been confirmed, so will get people to start paying as I paid today. We have a movie night tonight so please come. Doing Showstoppers Go See Mr Grin - event to go up.

**AR and JC to finalise leavers' meal venue, post Mr Grin event and to chase up Warhorse payments.**

### **Development Update**

OJ: We did another workshop, next week we will be doing a pitch workshop.



PA: Next week will be the 24 auditions at the same time just to let you know.

ZB: People can pop in and out.

OJ: And this will be a chill, chatty one anyway.

JL: Would you like some tech?

OJ and ZB: Yes please.

**OJ and ZB to organise tech representation at workshop with JL.**

### **Tours Update**

GPV: XM sent me a message to say that we're hopefully going to have a NSSC on Sunday with a TG show, and that we've got a house now! The deposit has been paid for by the society at the total of £1000, so she is starting to chase people up to pay the society back.

PA: Won't be this Sunday because TG Jam is on Sunday.

VHA: We had a Gone Rogue meeting yesterday to get everyone together to make sure everyone is on the same page. We spoke about publicity, sponsorship and fundraising to make sure we're all on the same page.

**XM to continue to chase up house deposits.**

### **Web and Promotions Update**

NO: GPV can you send me the photos and videos please?

GPV: Yes sorry!

NO: Also still need to fix the Vice-President email address. We also need to update how we work to be GDPR compliant. (For more information on this, contact NO for his recommendations which were discussed). Also, with the yearbook, will do five or six draft designs for next week for comm to discuss.

PA: Is there enough time to get one produced?

NO: Absolutely, should be ready to give out by cabaret.

**GPV to send over photos and videos. NO to fix VP email address and to bring draft designs for yearbook to next comm.**



## Ordinary Update

**ALL COMM to fill out committee clothing form by next committee. BM and AW to organise society feedback.**

### A.O.B

GPV: Written an outline of the CI. Do you want this to be shared with committee?

VHA: Yes

NO: Minutes from the PA AGM are ready as are CI conference notes so will merge.  
Also congrats to members about PA awards!

AR: For the Leavers' Awards, I was looking at some things from previous years, and had the thought of changing things to a group (e.g Best Direction including Directors and Assistant Directors) rather than individuals (e.g. Best Director). Also, if someone then directed two different shows, do we want to split it more into actual show?

VHA: Like the idea.

AR: As if you weren't involved in the production, then you don't have a personal experience and can only judge but what was seen on stage.

VHA: Yeah, thing this is more efficient and audience members can participate with appropriate insight.

\*\*DM arrived \*\*

VHA: Will make the event for mega-pitches, probably this weekend.

BN: When are they?

VHA: June 2nd. Also need to set a date for written pitches - this will be June 1st. I also need to drop a message to CG about when StageSoc is away.

JL: It's at 2pm, but will be leaving at like 12:30p., finish by 6 so will be back by like 7pm.

PA: How about the third?

VHA: How would people feel about doing it on the morning of June 3rd?

BN: Are you not around after the 24? That's when they usually are, but we couldn't do that last year due to other commitments.



GPV: What date would that be?

AR: The 11th.

VHA: Would just be conscious of having it the day after the 24 as people want a day to rest afterwards and then go home.

BN: People have stayed before. They might have been during the 24 week rather than after the 24 though.

VHA: Our free day in that week is Thursday.

GPV: That's the Olympics day.

VHA: In which case, I think that weekend (2nd/3rd) makes the most sense. How do people feel about Sunday 3rd in the morning?

*Agreed by committee*

VHA: Okay so I will put a message up for those members of comm that aren't here/  
Deadline for written pitches is still the 1st, with spoken pitches on the morning of the 3rd.

**GPV and NO to upload minutes from CI Zone Conference for committee. VHA to make event for mega-pitches.**