

## Showstoppers Committee Minutes

<u>Attendees</u>	<u>Minutes in a Minute!</u>
<p>VHA - Victoria Howard-Andrews (President)</p> <p>PA - Phoebe Armstrong (Vice President)</p> <p>GPV - Gaby Puleston-Vaudrey (Secretary)</p> <p>JW - John Wilders (Treasurer)</p> <p>AR - Antigone Robertson (Social Sec)</p> <p>JC - Josiah Chamberlain (Social Sec)</p> <p>NO - Nick Ong (Webmaster)</p> <p>OJ - Oliver Johnson (Development)</p> <p>AW - Alex Wareham (Ordinary Member)</p> <p>BM - Ben McQuigg (Ordinary Member)</p>	<p><b>The Trail to Oregon:</b> We're working on closing the budget.</p> <p><b>Legally Blonde:</b> First rehearsal went well!</p> <p><b>It Shoulda Been You:</b> Have had their first auditions!</p> <p><b>Sweeney Todd:</b> Auditions are being organised.</p> <p><b>Treasurer:</b> We got 'core pot' funding for development!</p> <p><b>Social:</b> Charlie Brown social tonight!</p> <p><b>Development:</b> Lots of exciting workshops are in the works!</p> <p><b>Web:</b> We're having a bit of a rebrand!</p> <p><b>Ordinary:</b> Keep an eye out for the TTTO feedback form!</p> <p><b>AOB:</b> We're sorting out keyboards!</p>
<p><u>Apologies</u></p> <p>ZB - Zoë Blackall (Development)</p>	

### **The Trail to Oregon:**

GPV: I've spoken to AbR today about the budget, so she's just filling in her parts, so hoping to have the budget finalised by the end of the weekend.

AW: I'm about to post the TTO feedback form, but I don't have access to many of the other PA pages, so I will post it on the Showstoppers group, and then please can you all share it to other groups?

VHA: You can just request to join them, as you should be in them anyway if you're on committee.

BM: Also, did that banner we ordered ever get put up?

GPV: Yes I think so, it was in Zone 2 so not directly in the city centre which is why we may not have seen it.

OJ: Also, in my house (not the one in Southampton), I have a load of signed posters for the GoFundMe.

JW: I also have a load of posters and the cast clothing stuff.

VHA: I'll take all of it for the GoFundMe.

GPV: We then can't close the budget until that's done so we can have the postage costs etc.

VHA: We can estimate it.

**TTO PROD TEAM to close budget. AW to send out feedback form. VHA to organise GoFundMe rewards.**

### **Legally Blonde:**

AW: We've had a rehearsal!

AR: We have a cast!

AW: We have a mega talented cast!

AR: Our first rehearsal was really good - we have a few issues to iron out, but that's okay. VHA came in regarding liaison. One issue is that there's a cabaret-style production going on in the music department involving both me and three of our other cast members, which also rehearses on a Wednesday, so I'm planning on talking to them to make sure this works as well as possible for us both. As a prod team we've discussed those involved can miss every other Wednesday of LB, as then it doesn't affect too many rehearsals, and we will make sure the schedule reflects this. We've got a lot of absences, so we're going to maybe talk to the cast about the commitment being in a show requires.

NO: As I'm doing the graphics etc. for the show, what is the status of your credit license for it?

AW: I've had a look and I haven't had an email about it - I'll ask MTI about it, but I don't remember getting one.

VHA: It'll be in your contract, which you must have signed and sent to MTI as you've been sent the materials for the show.

AW: I've signed a physical contract, which was sent to me by post.

VHA: Ah okay, in which case if you send them an email and ask for a copy of your contract you should be able to get a copy.

NO: Once you've had that, please can you send it to me? Just so I don't commit to any ideas which then break the terms of the agreement.

AW: Of course.

JC: We're getting an AMD/rehearsal pianist for LB.

AR: Since the cast list went up, someone has dropped out, but we're happy with the cast we have so we're not going to replace them.

AW: We're also still approaching APs, but there's no time pressure.

VHA: With two full producers, you also don't need them for the whole of show week if APs being able to commit for that block of time is an issue.

**AR to liaise with Music Department regarding rehearsal schedule. AW to send MTI agreement re:marketing to NO. LB PROD TEAM to continue to approach APs.**

### **It Shoulda Been You:**

JW: We're doing auditions this week. We had our first auditions yesterday - some people came along which was nice. We were chatting about, just in case not enough guys audition, whether we can smush together some of the male roles, which will hopefully be possible and something we are looking into.

NO: Could you send over your agreement with MTI please for marketing?

JW: Yes, I'll do it now.

**JW to send over ISBY marketing agreement to NO.**

### **Sweeney Todd:**

BM: We're booking rooms for auditions, but Wednesday is difficult, as hardly any rooms seem to be available. We might look at seeing if there is space in SUSU.

PA: Alternatively, if we can't do auditions on Wednesday, we'll extend Saturday's auditions to 5pm-11pm from 5pm-9pm.

AW: Avenue often have rooms free if you're desperate.

PA: Yes, it's just getting the keyboard there.

BM: We've just sent off the contract, so hopefully we'll get an email to confirm everything.

JW: I didn't get an email, I just knew when the materials arrived for ISBY that it had gone through okay.

PA: We have a potential AMD. I've spoken to someone today about being AD, and am waiting on a response.

NO: I'm doing the graphics.

PA: We need them for tomorrow morning latest, for our auditions.

BM: You can have our credits as well. I'm also going to map out the deck we're going to be using to put everyone's mind at rest that we can fit a band on it, and then I'm going to send a tech spec to CG so we can get a TD ASAParoonie.

**ST PROD TEAM to confirm room bookings, to confirm AMD and to confirm AD.**

**NO to do graphics for auditions. BM to send over marketing agreement to NO, to map out deck and send tech spec to CG.**

### **Treasurer:**

JW: Just getting payments in from people. We've got £200 from SUSU.

OJ: We got funding for development!

VHA: It's got to be spent on what we applied for.

OJ: We'll let you all know what we're doing when it's been confirmed.

JW: I've also paid for the water bottles - we've ordered 50.

VHA: We're doing the two rounds of merch - one at the start of each semester.

AR: Can we get them personalised?

AW: We've got initial stickers!

BM: I just remember I have the new pedals we ordered at mine, but they can stay there for now.

**ZB and OJ to use funding! ALL COMM to arrange sales of water bottles.**

### **Social:**

AR: We have the Charlie Brown social today, and then we'll be going to the ABBA night at Sobar.

JC: We're going to make a schedule for socials for the rest of the term this week.

AR: I had a few plans such as having an ice skating social, and I've also been looking at some options for the Christmas Ball.

PA: Could we have a 'dress as somebody else in the society [in a show]' social?

AR: We could make that happen!

**JC and AR to discuss plan for socials for the rest of the term.**

### **Development:**

OJ: Yesterday there was a fitness workshop, which people really enjoyed! We also have some independent Showstoppers' 'core pot' funding. That is going into something ZB is in talks about. We have some plans. We're planning on having a workshop with MagicSoc too. We're also going to have another improv workshop as that was popular, and we're going to sort out Christmas cabaret soon too.

PA: There's potentially going to be a PA wide workshop too, TBC, so please keep space free in the schedule.

OJ: Will PA advertise and promote it?

PA: It will probably be me that does in my role as Theatrical Rep.

**OJ and ZB to finalise workshop plans and book Christmas Cabaret.**

### **Web:**

NO: We have the missing camera back. Secondly, I'm slowly updating the banners and things on our materials and online, just to make it look and feel a bit more modern, and am looking at modernising the website.

BM: I looked at some cameras for the society. There are different levels, so I will send the ones I recommend over to NO. I would also recommend getting a separate microphone.

NO: Okay. I think we would also need a tripod.

BM: I can look into tripods as well.

PA: We can't go any further in terms of actually purchasing anything until after the Gone Rogue discussions have happened.

VHA: Would you like me to come to TG committee with you after that to discuss it with them?

NO: Yes, I was planning on going myself but I would really appreciate that!  
**NO to continue to update brading. BM to further liaise with NO regarding a new society camera, tripod and microphone.**

**Ordinary:**

AW: The feedback form for the TTO is going up. Society clothing is also happening.

BM: Society Feedback will be going up in two weeks - my target is the end of the month!

AW: I've sent out Spring Show pitch feedback.

**AW to send out feedback form, and to continue to organise society clothing. BM to put up Society Feedback.**

**AOB:**

PA: I'm going to send the JM script and music files across to the committee page, please listen and read those before committee next week.

OJ: When would we need to do a workshop for JM's musical?

PA: As soon as I post the things up, I'll put the add-on steps for independent shows up in their own doc for committee to view, and then once you've all approved it I will publish that as a separate document, as we cannot add it to the constitution until we have the AGM next year. Once that is done, then we can work out when the workshops should be.

BM: When it comes to pitches, please read them! People put time and effort into those, and it's unfair on the pitch teams if committee haven't read them and then people ask questions about things that are already explained in the written pitch. Also, regarding the keyboard that was broken in Edinburgh - we can get it fixed by a nice old man in the New Forest (who will come to us), or there's a bigger company that will also come to us that we can look into.

NO: Where is the keyboard at the moment?

BM: I think it's still in the PA house.

PA: We also have another one in the PA house which we need to decide what to do with, because we can't keep it in there any more.

AR: Well if we have one broken at the moment, and we've got rehearsals for multiple shows happening at the same time, then we should use that one for now.

BM: Yes, I think we should pull that one out and see how well it works, and if it does still work well enough for rehearsals, then we should keep it until we get the other one fixed and then sell it.

PA: We would have to offer it up for sale to other societies first, as we have societies that need keyboards or pianos that don't have access to them at the moment.

OJ: Also, this was okayed by committee, but just so it's been minuted I borrowed the keyboard on Tuesday for Chamber Choir.

VHA: Whilst doing a clean-up, I found a pedal in my room. I think it's the one that stopped working during Fame, but we'll test it and work that out. Also, I had forgotten when we discussed this last week, but we can't take anything out of the constitution as it is agreed with SUSU, so it needs to remain as it is. We can add things in though, which is why 'at the committee's discretion' was recently added to the point we were

discussing last week. I received an email regarding the show we received through Southampton Sight by CH from a member of the Music Faculty - this member of university staff has been contacted regarding our response to the show, asking them to find out more information in regards to any potential misunderstanding regarding royalties.

PA: Just to note, after I replied to Southampton Sight, I received no response in return. Also, the reason we decided not to pursue the show further was due to a lack of interest from people within the society for the show.

VHA: I've not replied to this yet, but I think the response should be to apologise to the member of staff for their involvement, to ask them to refer any further communications directly to us in the future, and then to just leave things as they are. I also had an email about a local company's production of JCS, saying they may be able to do something for a group, so that could be a good social?

AR: Would you like me to talk to them directly and arrange something?

VHA: That would be great! Also, would anyone be interested in running a Showstoppers' stall at the open day on Saturday?

NO: If you could send me the information, I'll look into it.

VHA: I'll forward you the email.

NO: I've seen Surge and SUSUTV are doing live music sessions - is this something that will be ongoing?

BM: I think it's likely to be once a month.

NO: Closer to show weeks would it be worth getting in contact with them about showcasing us in one of these slots?

BM: Yes, there's potential for that in the future, but at the moment it's focussed on bands and individuals, not societies or musical theatre as a style.

**ALL COMM to read JM's script before next committee meeting. PA to put up independent show guidelines. ALL COMM to read written pitches in future, and to further discuss fixing the broken keyboard and what to do with the keyboard in the PA house. VHA to test pedal, and respond to member of staff within the music faculty regarding an originally written show. AR to liaise with Spot-On Productions regarding JCS social. VHA to send NO Open Day stand info, and NO to look into this. PROD TEAMS to consider contacting Surge/SUSUTV near show weeks about live music sessions.**